

Instructions for completing
Petition for Change of Name
(NHJB-2175-P)

Form use. This form is used to ask the court to change the name of a person.

Top part of form

- **COURT NAME:** Enter the name of the county probate court where the document will be filed. (example: Belknap County Probate Court; Rockingham County Probate Court).
- **CASE NAME:** Enter the current full name of the person requesting the name change. Include the first, middle and last name. (example: Name Change of John Quincy Adams or Name Change of Susan Jones).
- **CASE NUMBER:** Leave blank if not yet assigned by court OR fill in case number if it is known.
- Under the title "Petition for Change of Name", put an X next to **ADULT**, if the name change is for a person 18 years of age or older; put an X next to **MINOR** if the change is for a child.

Numbered part of form

1. **Petitioner Name** is the name of person filing the motion. Fill in that person's name, telephone number and complete mailing address with zip code. If there are two petitioners, enter the same information for the second petitioner.
2. If petition is for change of name for minor, fill in the minor's name, telephone number and complete mailing address with zip code. Also, in the space provided, enter the petitioner's relationship to the minor.
3. If you have an attorney helping you with this case, enter that attorney's name, telephone number and complete mailing address with zip code.
4. If you have any cases in any other courts related to the issues listed, check the yes box and attach a separate sheet of paper listing the case name and number. If you do not have any other cases, check the 'no' box.
5. Fill in the name of the town as it applies to the person whose name is being changed.
6. Fill in the date of birth and place of birth as it applies to the person whose name is being changed.
7. If a minor's name is being changed, fill in the minor's mother's name and complete mailing address with zip code.
8. If a minor's name is being changed, fill in the minor's father's name and complete mailing address with zip code.
9. Check only the paragraph that applies to the person whose name is being changed.
(NOTE: If the first or second box is checked, a copy of the petition must be served by sheriff's department on the appropriate department.)

Paragraph prior to signature

On the first blank line, enter the person's current full name (first, middle and last names) that will be changed. On the second line, enter the new full name (first, middle and last names). In the space provided, give the reason for the change of name.

Signature section

The sentence prior to the signature line indicates that the person filing this document has provided copies to all attorneys, parties and persons beneficially interested in the case. Sign the form on the **PETITIONER**

SIGNATURE line, and date it in the appropriate space to the left. If there are co-petitioners, both must sign the document.

Please note: If the name change is for a minor, a certified copy of the minor's birth certificate must accompany this petition. If the name change is for an adult, proof of identity must accompany this petition.

Order

This section will be completed by the judge once the document is filed with the court and reviewed in detail by the judge at the scheduled hearing.

Review the completed form for accuracy prior to filing it with the court. If completing this form on-line, some fields may be filled in automatically based on entries in other fields. If more space is needed for any question, please attach additional sheets of paper.