

THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH
<http://www.courts.state.nh.us>

Court Name: _____
Case Name: _____
Case Number: _____

STATEMENT FOR INTERPRETER SERVICES

NAME AND ADDRESS OF PAYEE:

Name of Interpreter, if different than Payee

Federal I.D. Number of Payee

On _____ the Court authorized an interpreter in the above named case for _____ (name of party or witness). The interpreter provided the following services at the stated rate:

SERVICE

<u>Date</u>	<u>Hearing Type</u>	<u>Total Hours</u>	<u>Rate/Hour</u>	<u>Subtotal</u>
_____	_____	_____	_____	\$ _____

Service Category (language type)

MILEAGE

<u>Total Miles</u>	<u>From/To</u>	<u>Rate/Mile</u>	<u>Subtotal</u>
_____	_____	_____	\$ _____

TOTAL \$ _____

The foregoing is a true and accurate bill for services rendered. I certify that I have not and will not receive any other compensation for the services specified above.

Date

Signature of Service Provider

I, Clerk of Court, affirm that such services were rendered in the above named matter.

Date

Clerk of Court

NOTE: Statements must be submitted to the court within 30 days of providing the authorized service.

Case Name: _____

Case Number: _____

STATEMENT FOR INTERPRETER SERVICES

INSTRUCTIONS

STATEMENT

A separate statement must be submitted for each case in which services are provided. The statement form must be completed in full. Additional sheets may be attached to further describe services provided. Incomplete forms will be returned.

TIME FOR SUBMITTAL

The Statement for Interpreter Services form must be submitted to the court in which the case was heard within 30 days of the provision of the service.

SERVICE

The service provided must be described in sufficient detail to establish the basis for the charge. The service provided must also identify language (sign language, Spanish, Vietnamese etc.).

MILEAGE

Expenses for mileage will be at the prevailing federal rate. Mileage will be calculated as the shortest distance between two points using an accepted method of measurement, such as a paper or electronic mapping tool.