

Court Service Center

New Hampshire Probate Courts

Guardianship of Minor Person - Ex parte

Items listed below are needed to start this type case:

- Petition for Guardian of Minor form (NHJB-2162-P)
- Criminal Record Release Authorization Form (DSSP256) for each proposed guardian. This form may also be requested for each adult living in the household with the minor.
- Department of Health and Human Services Record Release Authorization form (NHJB-2171-FP) for each proposed guardian. This form may also be requested for each adult living in the household with the minor.
- Certified copy of minor's Birth Certificate

Other items that may be needed:

- Appointment of Resident Agent form (NHJB-2120-P) is needed if you are the person requesting to be Guardian and not a New Hampshire resident.
- A copy of the Death Certificate is needed if either parent or both are deceased.
- An Affidavit may be required if either of the parents whereabouts is unknown.
- If Birth Certificate was not filed initially with ex parte because of no access – it must be filed before the second hearing.
- Photo identification may be required.

How much does this cost?

- Filing fee of **\$90.00**

What happens next?

- You will receive an Orders of Notice packet in the mail. This document will provide you with the date, time and place of the hearing.
- If temporary guardianship is granted, there will be a second hearing scheduled.

**Forms and Instructions are available at any NH Probate Court
or at:**

www.courts.state.nh.us/probate